

College of African Wildlife Management, Mweka



26th November, 2018

VACANCIES ADVERTISEMENT

The College of African Wildlife Management, Mweka (CAWM) founded in 1963 is a leading institution in Professional and Technical training in Wildlife and Tourism Management conducting applied research and offering community services in Wildlife and Tourism Management. The College was established in 1963 by the Act of Parliament Number 8 of 1964 and is registered by the National Council for Technical Education (NACTE) and recognized as a centre of excellence by the East African Community (EAC) and Southern African Development Community (SADC). The College is located on the slopes of Mount Kilimanjaro, 14kms north of Moshi Municipality. The College would like to recruit the following members of staff:-

1. ICT Officer II- Software Programmer (1 Post)

Tenure of Service: One Year Contract (Renewable)

Reports to: Head of Unit

(a) Qualifications and Experience:

Holder of Bachelor Degree or Advance Diploma in Information and Communication Technology or related field from a recognized Institution and proven working experience of at least three (3) years as a software programmer/developer.

(a) Other Qualifications

- i. Person of high discipline
- ii. Person of high integrity
- iii. Ability to handle customers professionally
- iv. Good communication skills in both Kiswahili and English
- v. Ability to deliver accurate and high quality output timely

(b) DUTIES AND RESPONSIBILITIES

- i. Full lifecycle software application development
- ii. Reviewing the current systems;
- iii. Designing, coding and debugging software in various software languages (PHP,C/C++, .NET or Java) ;
- iv. Software testing and quality assurance;
- v. Maintaining and upgrading existing systems;

- vi. Evaluate and identify new technologies for implementation ;
- vii. Develop and write computer programs to store, locate, and retrieve specific documents, data, and information based on College requirements and ensuring attainment of system change management procedures;
- viii. Provide support in coordinating programming activities including system designing, documentation of procedures, and operation of computer and peripheral equipments;
- ix. Preparation of training manuals for users;
- x. Identifying areas for modification in existing programs and subsequently developing the modifications;
- xi. Analyzing information to recommend and plan the installation of new systems or modifications of an existing system;
- xii. Performs any related duties as may be assigned by supervisor.

Salary Scale PGSS 6.1

2. Medical Laboratory Technician II (1 Post)

Tenure of Service: One year Contract (Renewable)

Reports to: Dispensary in charge

(a) Education Qualifications:

Holder of Advanced or Ordinary Certificate of Secondary education with a Diploma in Medical Laboratory Technology or its equivalent qualifications from a recognized institution with at least one (1) year of working experience and should be registered by the Health Laboratory Practitioners Council of Tanzania.

(b) Other Qualifications:

- vi. Person of high integrity
- vii. Confidentiality
- viii. Ability to handle customers professionally
- ix. Good communication skills in both Kiswahili and English
- x. Ability to deliver accurate and high quality output timely

(c) Duties and responsibilities

- i. To carry out diagnostic procedures;
- ii. To execute safety programme in the laboratory;
- iii. To perform variety of microbiological investigations (cytology, histology, parasitological, etc);
- iv. To weigh chemicals, prepares media and reagents according to instructions;
- v. To evaluate accuracy of laboratory tests;
- vi. To supervise samples collections;
- vii. To supervise maintenance of laboratory equipments and apparatus;
- viii. To maintain stock of laboratory supplies by obtaining them from stock;
- ix. To perform a quality control of laboratory activities; and
- x. To perform any other related duties as may be assigned by supervisor.

Salary Scale: PGSS 4.1

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania of not more than 35 years of age;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - Birth certificate
- v. Applicants who will attach copies of the following certificates strictly not accepted;
 - Form IV and form VI results slips
 - Testimonials and all Partial transcripts
- vi. Applicants employed in the Public Service should route their application letters through their respective employers;
- vii. Applicants who have/were retired from the Public Service for whatever reason should not apply;
- viii. Applicants should indicate three reputable referees with their reliable contacts;
- ix. Certificates from foreign examination bodies for Ordinary or Advanced level education should be certified by The National Examination Council of Tanzania (NECTA) and National Council for Technical Education (NACTE);

- x. Certificates from foreign Universities should be verified by The Tanzania Commission for Universities (TCU);
- xi. Applicants with special needs/case (disability) are supposed/advised to indicate;

MODE OF APPLICATION

1. Interested candidates should forward their applications in confidence to reach the
Rector,
College of African Wildlife Management, Mweka,
P.O. Box 3031,
Moshi.
2. Applications should be accompanied by current curriculum vitae (CV), and **certified** copies of relevant academic certificates, testimonials and transcripts, not later than **9th December, 2018.**
3. Hand delivery application will **NOT** be accepted.
4. The post applied for should be written in front of the envelop.

NB: The costs for interview will be met by the applicant him/her self.