



# College Of African Wildlife Management, Mweka



## CALENDAR OF ACTIVITIES 2020/2021 ACADEMIC YEAR

### 1. ACADEMIC SEMESTERS AND GRADUATION

#### A. NTA Levels 4-5 (Basic & Technician Certificate Programs)

|  |   |
|--|---|
| Semester I (15 weeks)                    | 16 <sup>th</sup> Nov, 2020 to 26 <sup>th</sup> Feb 2021     |
| Semester II (15 weeks)                   | 01 <sup>st</sup> April, 2021 to 16 <sup>th</sup> July, 2021 |
| End of Academic Year 2020/2021 (NTA 4-5) | 16 <sup>th</sup> July, 2021                                 |

#### B. NTA Levels 6 (Diploma Programs)

|  |   |
|--|---|
| Semester I (15 weeks)                    | 16 <sup>th</sup> Nov, 2020 to 26 <sup>th</sup> Feb 2021     |
| Semester II (15 weeks)                   | 01 <sup>st</sup> April, 2021 to 16 <sup>th</sup> July, 2021 |
| End of Academic Year 2019/2020 (NTA 4-5) | 16 <sup>th</sup> July, 2021                                 |

#### C. NTA 7: Year One & year Two (Higher Diploma Programs)

|  |   |
|--|---|
| Semester I (15 weeks)                            | 23 <sup>rd</sup> Nov 2020 to 12 <sup>th</sup> March, 2021   |
| Semester II (15 weeks)                           | 19 <sup>th</sup> April, 2020 to 30 <sup>th</sup> July, 2021 |
| End of Academic Year 2020/2021 (NTA 7: Year One) | 30 <sup>th</sup> July, 2021                                 |

#### D. NTA 8: Year Three (Bachelor Degree Programs)

|  |   |
|--|---|
| Semester I (15 weeks)                      | 23 <sup>rd</sup> Nov 2020 to 12 <sup>th</sup> March, 2021   |
| Semester II (15 weeks)                     | 19 <sup>th</sup> April, 2020 to 30 <sup>th</sup> July, 2021 |
| End of Academic Year 2020/2021 (NTA 7 - 8) | 30 <sup>th</sup> July, 2021                                 |

|                                  |                                 |
|----------------------------------|---------------------------------|
| Graduation 2019/2020 (NTA 4 - 8) | 28 <sup>th</sup> November, 2020 |
| Graduation 2020/2021 (NTA 4 - 8) | 27 <sup>th</sup> November, 2021 |

### 2. BREAKS AND PUBLIC HOLIDAYS

|                     |                                 |
|---------------------|---------------------------------|
| Nyerere Day         | 14 <sup>th</sup> October, 2020  |
| Independence Day    | 09 <sup>th</sup> December, 2020 |
| Christmas Day       | 25 <sup>th</sup> December, 2020 |
| Boxing Day          | 26 <sup>th</sup> December, 2020 |
| New Years Day       | 01 <sup>st</sup> January, 2021  |
| Zanzibar Revolution | 12 <sup>th</sup> January, 2021  |
| Karume Day          | 07 <sup>th</sup> April, 2021    |
| Good Friday         | 4 <sup>th</sup> April, 2021     |
| Easter Sunday       | 6 <sup>th</sup> April, 2021     |
| Easter Monday       | 7 <sup>th</sup> April, 2021     |
| Union Day           | 26 <sup>th</sup> April, 2021    |
| May Day             | 01 <sup>st</sup> May, 2021      |
| Saba Saba Day       | 07 <sup>th</sup> July, 2021     |
| Nane Nane Day       | 08 <sup>th</sup> August, 2021   |

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5<sup>th</sup> May, 2021

**NB:** The College observes Muslim public holidays. However, these holidays are not included above as they are dependent upon moon sightings.

### **3. COURSEWORK ASSESSMENT, EXAMINATIONS AND SUPPLEMENTARY EXAMINATIONS**

Dates for continuous assessment exercises will be indicated in the Module Outlines provided at the start of each module at the beginning of each semester.

#### **Semester I (NTA 4-8)**

|  |   |
|--|---|
| Paramilitary Training (4-6)                      | 19 <sup>th</sup> to 28 <sup>th</sup> November, 2020 |
| Paramilitary Training (7&8)                      | 14 <sup>th</sup> to 23 <sup>rd</sup> December, 2020 |
| Preparation for Semester I Examinations (NTA4-6) | 1 <sup>st</sup> to 5 <sup>th</sup> March, 2021      |
| Preparation for Semester I Examinations (NTA7&8) | 15 <sup>th</sup> to 19 <sup>th</sup> March, 2021    |
| Semester I Final Examinations (NTA4-6)           | 8 <sup>th</sup> to 12 <sup>th</sup> March, 2021     |
| Semester I Final Examinations (NTA7&8)           | 22 <sup>nd</sup> to 26 <sup>th</sup> March, 2021    |

#### **Supplementary Examinations Semester I**

|   |  |
|---|--|
| Preparation for Suppl. Examinations (NTA4-6)  | 15 <sup>th</sup> to 19 <sup>th</sup> March, 2021       |
| Preparation for Suppl. Examinations (NTA 7&8) | 22 <sup>nd</sup> to 26 <sup>th</sup> March, 2021       |
| Supplementary Examinations (NTA4-6)           | 22 <sup>nd</sup> to 26 <sup>th</sup> March, 2021       |
| Semester I Supp Examinations (NTA7&8)         | 5 <sup>th</sup> to 9 <sup>th</sup> April, 2021         |
| Semester I vacation (NTA4-6)                  | 15 <sup>th</sup> March to 2 <sup>nd</sup> April, 2021  |
| Semester I vacation (NTA7&8)                  | 29 <sup>th</sup> March to 16 <sup>th</sup> April, 2021 |
| Semester I Provisional Results (NTA 4 - 6)    | 15 <sup>th</sup> March, 2021                           |
| Semester I Provisional Results (NTA 7 & 8)    | 29 <sup>th</sup> March, 2021                           |
| Results Submission to NACTE                   | 6 <sup>th</sup> April, 2020                            |
| Results Submission to TCU                     | 10 <sup>th</sup> April, 2021                           |

#### **Semester II (NTA 4-8)**

|   |   |
|---|---|
| Paramilitary Training (NTA4 -6)                   | 04 <sup>th</sup> to 16 <sup>th</sup> April, 2021  |
| Paramilitary Training (NTA7 -8)                   | 21 <sup>st</sup> to 30 <sup>th</sup> April, 2021  |
| Data Collection (NTA8)                            | 14 <sup>th</sup> to 25 <sup>th</sup> June, 2021   |
| Registration (NTA4-6)                             | 05 <sup>th</sup> to 6 <sup>th</sup> April, 2021   |
| Registration (NTA 7&8)                            | 19 <sup>th</sup> to 20 <sup>th</sup> April, 2021  |
| Preparation for Semester II Examinations (NTA4-6) | 19 <sup>th</sup> to 23 <sup>th</sup> July, 2021   |
| Preparation for Semester II Examinations (NTA7&8) | 02 <sup>nd</sup> to 6 <sup>th</sup> August, 2021  |
| Semester II Final Examinations (NTA4-6)           | 26 <sup>th</sup> to 30 <sup>th</sup> July, 2021   |
| Semester II Final Examinations (NTA7&8)           | 09 <sup>th</sup> to 13 <sup>th</sup> August, 2021 |

#### **Examinations Semester II**

|  |   |
|--|---|
| Preparation for Suppl. Examinations (NTA4-6) | 02 <sup>nd</sup> to 6 <sup>th</sup> August, 2021  |
| Preparation for Suppl. Examinations (NTA7&8) | 16 <sup>th</sup> to 20 <sup>th</sup> August, 2021 |
| Semester II Supp Examinations (NTA4-6)       | 09 <sup>th</sup> to 13 <sup>th</sup> August, 2021 |
| Semester II Supp Examinations (NTA7&8)       | 23 <sup>rd</sup> to 27 <sup>th</sup> August, 2021 |
| End of Semester II vacation (NTA4-6)         | 10 <sup>th</sup> October, 2021                    |
| End of Semester II vacation (NTA7&8)         | 17 <sup>th</sup> October, 2021                    |
| Semester II Provisional Results (NTA 4-6)    | 02 <sup>nd</sup> August, 2021                     |
| Semester II Provisional Results (NTA 7& 8)   | 16 <sup>th</sup> August, 2021                     |
| Results Submission to NACTE - Semester II    | 05 <sup>th</sup> September, 2021                  |
| Results Submission to TCU - Semester II      | 05 <sup>th</sup> October, 2021                    |

#### 4. MAJOR STUDENTS EVENTS

|                               |  |
|-------------------------------|--|
| CAWMSO General Meeting        | 24 <sup>th</sup> December, 2020  |
| Fresher's Ball                | 24 <sup>th</sup> December, 2020  |
| Students' Council Elections   | 29 December, 2020  |
| College Sports Tournament     | 15 <sup>th</sup> to 19 <sup>th</sup> May, 2021 & 4 <sup>th</sup> to 7 <sup>th</sup> June, 2021 |
| Academic Competition          | 14 <sup>th</sup> May, 2021   |
| Farewell Party (Dinner Dance) | 15 <sup>th</sup> July, 2021  |

#### 5. FIELD PRACTICAL TRAINING

Field training safaris aim at providing specific practical skills to students, often related to subject matter covered or intended to be covered during class lectures. The detailed plans for each safari module will be given during safari briefing by Safari Lecturer In-charge. The suggested safaris dates and areas of operations will remain tentative and are subject to change without prior notice.

##### **Basic Technician Certificate in Wildlife Management**

|  |  |
|--|--|
| SAFARI 1: Orientation Field Skills Safari  | 30 <sup>th</sup> Nov to 6 <sup>th</sup> December, 2020 |
| SAFARI 2: Wildlife Resource Identification | 04 <sup>th</sup> to 17 <sup>th</sup> January, 2021     |
| DEPARTURE & RETURN DATES                   | 05 <sup>th</sup> & 17 <sup>th</sup> January, 2021      |
| SAFARI 3: Field Skills Training Safari     | 19 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| DEPARTURE & RETURN DATES                   | 20 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| SAFARI 4: Wildlife Management Field Safari | 07 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |
| DEPARTURE & RETURN DATES                   | 08 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |

##### **Basic Technician Certificate in Wildlife Tourism**

|   |  |
|---|--|
| SAFARI 1: Orientation Field Training Safari     | 30 <sup>th</sup> Nov to 6 <sup>th</sup> December, 2020 |
| SAFARI 2: Wildlife Resources Identification     | 04 <sup>th</sup> to 17 <sup>th</sup> January, 2021     |
| DEPARTURE & RETURN DATES                        | 05 <sup>th</sup> & 17 <sup>th</sup> January, 2021      |
| SAFARI 3: Tourism Outdoor Skills Field Training | 19 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| DEPARTURE & RETURN DATES                        | 20 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| SAFARI 4: Tour Guiding & Interpretation         | 07 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |
| DEPARTURE & RETURN DATES                        | 08 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |

##### **Technician Certificate in Wildlife Management**

|  |  |
|--|--|
| SAFARI 1: Orientation Field Training Safari              | 30 <sup>th</sup> Nov to 6 <sup>th</sup> December, 2020 |
| SAFARI 2: Biological & Physical Resources Interpretation | 04 <sup>th</sup> to 17 <sup>th</sup> January, 2021     |
| DEPARTURE & RETURN DATES                                 | 05 <sup>th</sup> to 17 <sup>th</sup> January, 2021     |
| SAFARI 3: Wilderness Skills Field Safari                 | 19 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| DEPARTURE & RETURN DATES                                 | 20 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| SAFARI 4: Ecology and Law Enforcement                    | 07 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |
| DEPARTURE & RETURN DATES                                 | 08 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |

##### **Technician Certificate in Wildlife Tourism**

|  |  |
|--|--|
| SAFARI 1: Orientation to Wildlife Management             | 30 <sup>th</sup> Nov to 6 <sup>th</sup> December, 2020 |
| SAFARI 2: Biological & Physical Resources Interpretation | 04 <sup>th</sup> to 17 <sup>th</sup> January, 2021     |
| DEPARTURE & RETURN DATES                                 | 05 <sup>th</sup> to 17 <sup>th</sup> January, 2021     |
| SAFARI 3: Wilderness Skills Field Safari                 | 19 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| DEPARTURE & RETURN DATES                                 | 20 <sup>th</sup> April to 2 <sup>nd</sup> May, 2021    |
| SAFARI 4: Ecology & Law enforcement                      | 07 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |
| DEPARTURE & RETURN DATES                                 | 08 <sup>th</sup> to 20 <sup>th</sup> June, 2021        |

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5<sup>th</sup> May, 2021

### **Ordinary Diploma in Wildlife Management**

SAFARI 1: Community based Conservation &  
Wildlife Utilization

DEPARTURE & RETURN DATES

18<sup>th</sup> January to 7<sup>th</sup> Feb, 2021

20<sup>th</sup> January to 5<sup>th</sup> Feb, 2021

SAFARI 2: Conservation Planning &  
Infrastructure Mgt

DEPARTURE & RETURN DATES

17<sup>th</sup> to 30<sup>th</sup> May, 2021

18<sup>th</sup> to 30<sup>th</sup> May, 2021

### **Ordinary Diploma in Wildlife Tourism**

Safari 1: Tourism Operations

DEPARTURE & RETURN DATES

18<sup>th</sup> January to 7<sup>th</sup> Feb, 2021

20<sup>th</sup> January to 5<sup>th</sup> Feb, 2021

SAFARI 2: Tourism Planning &  
Infrastructure Management

DEPARTURE & RETURN DATES

17<sup>th</sup> to 30<sup>th</sup> May, 2021

18<sup>th</sup> to 30<sup>th</sup> May, 2021

### **Bachelor Degree in Wildlife Management I**

Safari 1: Orientation Field Training Safari

Safari 2: Biology of flora & fauna

DEPARTURE & RETURN DATES

08<sup>th</sup> to 13<sup>th</sup> December, 2020

15<sup>th</sup> to 28<sup>th</sup> February, 2021

16<sup>th</sup> to 28<sup>th</sup> February, 2021

Safari 3: Ecology and Resource Interpretation

DEPARTURE & RETURN DATES

28<sup>th</sup> June to 11<sup>th</sup> July, 2021

29<sup>th</sup> June to 11<sup>th</sup> July, 2021

### **Bachelor Degree in Wildlife Tourism**

Safari 1: Orientation to Tourism Management

Safari 2: Biology of flora & fauna

DEPARTURE & RETURN DATES

08<sup>th</sup> to 13<sup>th</sup> December, 2020

16<sup>th</sup> to 28<sup>th</sup> February, 2021

15<sup>th</sup> to 28<sup>th</sup> February, 2021

Safari 3: Resource Interpretation &  
Hospitality Operations

DEPARTURE & RETURN DATES

28<sup>th</sup> June to 11<sup>th</sup> July, 2021

29<sup>th</sup> June to 11<sup>th</sup> July, 2021

### **Bachelor Degree in Wildlife Tourism year II**

Safari 1: Tourism Outdoor Skills

DEPARTURE & RETURN DATES

18<sup>th</sup> to 01<sup>st</sup> February, 2021

19<sup>th</sup> to 01<sup>st</sup> February, 2021

Safari 2: Biological Resources Inventory &  
Tourism

DEPARTURE & RETURN DATES

01<sup>st</sup> to 14<sup>th</sup> March, 2021

02<sup>nd</sup> to 14<sup>th</sup> March, 2021

Safari 3: Tourism Planning & Operation

DEPARTURE & RETURN DATES

12<sup>th</sup> to 25<sup>th</sup> July, 2021

13<sup>th</sup> July to 25<sup>th</sup> July 2020

### **Bachelor Degree in Wildlife Management year II**

Safari 1: Applied Wilderness Skills Field Safari

DEPARTURE & RETURN DATES

18<sup>th</sup> to 01<sup>st</sup> February, 2021

19<sup>th</sup> to 01<sup>st</sup> February, 2021

Safari 2: Biological Resources Inventory &  
Human Dimension in Conservation

DEPARTURE & RETURN DATES

01<sup>st</sup> to 14<sup>th</sup> March, 2021

02<sup>nd</sup> to 14<sup>th</sup> March, 2021

Safari 3: Wildlife Management &  
Law Enforcement

DEPARTURE & RETURN DATES

12<sup>th</sup> to 25<sup>th</sup> July, 2021

13<sup>th</sup> to 25<sup>th</sup> July, 2021

### **Bachelor Degree in Wildlife Management year III**

Safari 1: Protected Areas Management Planning & Entrepreneurship

DEPARTURE & RETURN DATES

01<sup>st</sup> to 14<sup>th</sup> March, 2021

02<sup>nd</sup> to 14<sup>th</sup> March, 2021

### **Bachelor Degree in Wildlife Tourism year III**

Safari 1: Tourism Entrepreneurship & Infrastructure Management

DEPARTURE & RETURN DATES

01<sup>st</sup> to 14<sup>th</sup> March, 2021

02<sup>nd</sup> to 14<sup>th</sup> March, 2021

### **RESEARCH PROJECTS**

Research Proposal Presentation

Data Collection

Final Results Presentations

17<sup>th</sup> to 21<sup>st</sup> May, 2021

14<sup>th</sup> to 25<sup>th</sup> June, 2021

12<sup>nd</sup> to 13<sup>th</sup> July, 2021

## **6. TRAINING DIVISION MEETINGS**

Committees within the Training Division meet according to a schedule consistent with the Terms of Reference for each committee. Extra-ordinary meetings of any committee may be called at any time.

### **College Academic Board**

Workload Planning Meeting 2020/2021

First Quarter Meeting

Second Quarter Meeting

Third Quarter Meeting

Fourth Quarter Meeting

23<sup>rd</sup> November, 2020

29<sup>th</sup> October, 2020

05<sup>th</sup> January, 2021

02<sup>nd</sup> April, 2021

08<sup>th</sup> July, 2021

### **Training Committee**

First Quarter Meeting

Second Quarter Meeting

Third Quarter Meeting

Fourth Quarter Meeting

26<sup>th</sup> October, 2020

28<sup>th</sup> December, 2020

02<sup>nd</sup> April, 2021

02<sup>nd</sup> July, 2021

### **Wildlife Management Department**

First Quarter Meeting

Second Quarter Meeting

Third Quarter Meeting

Fourth Quarter Meeting

22<sup>nd</sup> October, 2020

22<sup>nd</sup> December, 2020

31<sup>st</sup> March, 2021

30<sup>th</sup> June, 2021

### **Tourism Management Department**

First Quarter Meeting

Second Quarter Meeting

Third Quarter Meeting

Fourth Quarter Meeting

22<sup>nd</sup> October, 2020

22<sup>nd</sup> December, 2020

31<sup>st</sup> March, 2021

30<sup>th</sup> June, 2021

### **Research and Consultancy Department**

First Quarter Meeting

Second Quarter Meeting

Third Quarter Meeting

Fourth Quarter Meeting

23<sup>rd</sup> October, 2020

23<sup>rd</sup> December, 2020

01<sup>st</sup> April, 2021

01<sup>st</sup> July, 2021

### **Library Committee**

|                        |                                 |
|------------------------|---------------------------------|
| First Quarter Meeting  | 22 <sup>nd</sup> October, 2020  |
| Second Quarter Meeting | 22 <sup>nd</sup> December, 2020 |
| Third Quarter Meeting  | 31 <sup>st</sup> March, 2021    |
| Fourth Quarter Meeting | 30 <sup>th</sup> June, 2021     |

### **Admission Committee**

|                        |                                 |
|------------------------|---------------------------------|
| First Quarter Meeting  | 15 <sup>th</sup> October, 2020  |
| Second Quarter Meeting | 15 <sup>th</sup> December, 2020 |
| Third Quarter Meeting  | 24 <sup>th</sup> March, 2021    |
| Fourth Quarter Meeting | 23 <sup>rd</sup> June, 2021     |

### **College Newsletter Editorial Committee**

|                        |                                 |
|------------------------|---------------------------------|
| First Quarter Meeting  | 15 <sup>th</sup> October, 2020  |
| Second Quarter Meeting | 15 <sup>th</sup> December, 2020 |
| Third Quarter Meeting  | 24 <sup>th</sup> March, 2021    |
| Fourth Quarter Meeting | 23 <sup>rd</sup> June, 2021     |

### **ICT Committee**

|                        |                                 |
|------------------------|---------------------------------|
| First Quarter Meeting  | 16 <sup>th</sup> October, 2020  |
| Second Quarter Meeting | 16 <sup>th</sup> December, 2020 |
| Third Quarter Meeting  | 25 <sup>th</sup> March, 2021    |
| Fourth Quarter Meeting | 24 <sup>th</sup> June, 2021     |

## **7. MANAGEMENT MEETINGS**

The College's management meetings will take place according to the schedule that is outlined on this document. In this context management meeting includes all other committees outside the Training Division and Governing Body.

### **All Workers' Meetings**

|                |                               |
|----------------|-------------------------------|
| First Meeting  | 7 <sup>th</sup> January, 2021 |
| Second Meeting | 7 <sup>th</sup> April, 2021   |

### **RAAWU/THTU Meetings**

|                        |                                |
|------------------------|--------------------------------|
| First Quarter Meeting  | 02 <sup>nd</sup> October, 2020 |
| Second Quarter Meeting | 04 <sup>th</sup> January, 2021 |
| Third Quarter Meeting  | 06 <sup>th</sup> April, 2021   |
| Fourth Quarter Meeting | 06 <sup>th</sup> July, 2021    |

### **Management Committee Meetings**

|                        |                                 |
|------------------------|---------------------------------|
| First Quarter Meeting  | 05 <sup>th</sup> November, 2020 |
| Second Quarter Meeting | 8 <sup>th</sup> January, 2021   |
| Third Quarter Meeting  | 9 <sup>th</sup> April, 2021     |
| Fourth Quarter Meeting | 16 <sup>th</sup> July, 2021     |

### **Worker's Council**

|                        |                                 |
|------------------------|---------------------------------|
| First Quarter Meeting  | 20 <sup>th</sup> November, 2020 |
| Second Quarter Meeting | 1 <sup>st</sup> January, 2021   |
| Third Quarter Meeting  | 23 <sup>rd</sup> April, 2021    |
| Fourth Quarter Meeting | 30 <sup>th</sup> July, 2021     |

### **Executive Committee of the Workers Council**

|                        |                                 |
|------------------------|---------------------------------|
| First Quarter Meeting  | 13 <sup>th</sup> November, 2020 |
| Second Quarter Meeting | 15 <sup>th</sup> January, 2021  |
| Third Quarter Meeting  | 26 <sup>th</sup> April, 2021    |
| Fourth Quarter Meeting | 23 <sup>rd</sup> July, 2021     |

### **Student's Council**

|                        |                                |
|------------------------|--------------------------------|
| First Quarter Meeting  | 09 <sup>th</sup> October, 2020 |
| Second quarter Meeting | 05 <sup>th</sup> January, 2021 |
| Third Quarter Meeting  | 09 <sup>th</sup> April, 2021   |
| Fourth Quarter Meeting | 09 <sup>th</sup> July, 2021    |

### **Human Resources and Administration Department**

|                        |                                |
|------------------------|--------------------------------|
| First Quarter Meeting  | 05 <sup>th</sup> October, 2020 |
| Second Quarter Meeting | 05 <sup>th</sup> January, 2021 |
| Third Quarter Meeting  | 05 <sup>th</sup> April, 2021   |
| Fourth Quarter Meeting | 05 <sup>th</sup> July, 2021    |

### **Finance Department Committee**

|                        |                                |
|------------------------|--------------------------------|
| First Quarter Meeting  | 06 <sup>th</sup> October, 2020 |
| Second Quarter Meeting | 06 <sup>th</sup> January, 2021 |
| Third Quarter Meeting  | 06 <sup>th</sup> April, 2021   |
| Fourth Quarter Meeting | 06 <sup>th</sup> July, 2021    |

### **Policy, Planning and Finance Committee**

|                        |                                |
|------------------------|--------------------------------|
| First Quarter Meeting  | 07 <sup>th</sup> October, 2020 |
| Second Quarter Meeting | 07 <sup>th</sup> January, 2021 |
| Third Quarter Meeting  | 07 <sup>th</sup> April, 2021   |
| Fourth Quarter Meeting | 07 <sup>th</sup> July, 2021    |

## **8. GOVERNING BODY MEETINGS**

The College's Governing Body and its Committees (Executive Committee, Management and Staff Development Committee, Academic Committee, Planning and Finance Committee) will meet according to the following schedule:

|                                  |   |
|----------------------------------|---|
| First Quarter 2020/2021 Meeting  | 15 <sup>th</sup> to 16 <sup>th</sup> October, 2020          |
| Second Quarter 2020/2021 Meeting | 30 <sup>th</sup> November to 1 <sup>st</sup> December, 2020 |
| Third Quarter 2020/2021 Meeting  | 29 <sup>th</sup> to 30 <sup>th</sup> April, 2021            |
| Fourth Quarter 2020/2021 Meeting | 29 <sup>th</sup> to 30 <sup>st</sup> July, 2021             |

The Executive Committee of the Governing Body shall meet at any time and as shall be determined necessary by the Governing Body.

The Executive Committee of the Governing Body shall meet at any time and as shall be determined necessary by the Governing Body.

\*\*\*\*\*End\*\*\*\*\*